

MINUTES

Meeting: SALISBURY AREA BOARD
Place: Five Rivers Health and Wellbeing Centre, Hulse Road, Salisbury,
SP1 3NR
Date: 15 September 2016
Start Time: 7.00 pm
Finish Time: 9.35 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Atiquel Hoque, Cllr Ricky Rogers, Cllr Brian Dalton, Cllr Richard Clewer (Chairman),
Cllr Mary Douglas, Cllr Bill Moss, Cllr Ian Tomes and Cllr John Walsh (Vice-Chair)

Wiltshire Council Officers

Karen Linaker, Salisbury Community Engagement Manager
Lisa Moore, Democratic Services Officer

Town and Parish Councils

Salisbury City Council – T Corbin, M Osment, M Pope
Laverstock and Ford Parish Council – D Burton

Partners

Wiltshire Police – Inspector Pete Sparrow
Wiltshire Fire and Rescue – Salisbury District Commander Louis Minchella

Total in attendance: 30

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Clewer welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Steve Godwin – Salisbury Business Improvement District (BID)
3	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 14 July 2016 were agreed as a correct record and signed by the Chairman.</p> <p>Matters arising from the last meeting included:</p> <ul style="list-style-type: none"> • Cllr Walsh asked whether there had been a response from Cllr Whitehead regarding the question relating to paper permits for immobile residents with no car. <u>Answer:</u> The Board had not received any feedback and would seek a response from the Cabinet member. <p>Action: CEM to contact Cllr Whitehead</p>
4	<p><u>Declarations of Interest</u></p> <p>Board members made the following declarations:</p> <p>Cllr Ian Tomes declared a non prejudicial interest in item 10, Community Area Grants – Harnham Football Club, as he knew the manager and several of the players. He took part in the discussion but did not vote.</p> <p>Cllr Atiqul Hoque declared a prejudicial interest in item 10, Community Area Grants – Indian Community of Salisbury, as his business was due to supply some food for the event. He did not take part in the discussion or vote.</p> <p>Cllr Brian Dalton declared a non prejudicial interest in item 10, Community Area Grants – The Royal British Legion, as he was a member. He took part in the discussion but did not vote.</p>

5	<p><u>Chairman's Updates</u></p> <p>There were no updates from the Chairman.</p>
6	<p><u>Information items</u></p> <p>The Board noted the following information items attached to the agenda:</p> <ul style="list-style-type: none"> a) Helping Wiltshire Council meet the challenges ahead b) Healthwatch c) Salisbury NHS Foundation Trust Newslink d) Mental Health Awareness Raising
7	<p><u>Transition City</u></p> <p>Mike Leonard gave a presentation on Transition City which was a non-profit non-political or non-sectarian organisation which had 125 members which aimed to provide a focus and catalyst for local action.</p> <p>The Groups aim was that through transition, Salisbury would emerge as a sustainable, happy and socially integrated community with thriving local industry, a substantial source of self generated energy and a self sufficient food supply. This carbon neutral environment would be complemented by greater social equality and opportunity</p> <p>The six working groups and projects were:</p> <ul style="list-style-type: none"> • <u>Energy</u> The planting of wild flower gardens, herbs in car park boxes, nursery beds for wild flowers and a local tree planting initiative. • <u>Local Economy</u> Formation of a Help Hub, assisting with new business start ups, vocational apprenticeships and the Salisbury Craft Guild. • <u>Environment</u> Ideas for energy conservation, a '10 easy things to do' initiative, a 'Compact Champion' who was a representative for the 'Wiltshire Compact'. • <u>Food and Water</u> 'Grow Your Own' initiatives and Community Orchards. Practical tips on water conservation, composting, organic vegetable growing and maintaining water quality. • <u>Hearts and Minds</u> Workshop programmes, mindful walking, newsletters, school visits, local

events and discussion groups and presentations to local community and government organisations.

- Waste and Recycling

Pursuing food recycling, and “Street bins”. Investigating market place collections, recycling of commercial waste and white goods. Working on feasibility studies for a repair and recycling facility and biogas digesters for the collection of food waste.

The Group was working with Salisbury City Council on energy conservation and with Wiltshire Council on a county wide energy plan – ‘Green Team’. which was a feasibility study for local hydro energy projects and investigating the viability of district heating.

A ‘Sustainable Salisbury’ event was planned for 8 October 2016 in the Market Square, everyone was welcome to attend.

Comments and questions included:

- The planned changes to the refuse site meant that charities taking stuff to the tip will be charged. The men there would also go through bags of rubbish to see if they contained anything which could be recycled instead of going to landfill. Charging charities to have recycling taken away would push them to put things in the rubbish. Answer: This was a National policy, so it was not possible to solve that issue locally. The Waste & Recycling Group had produced a leaflet which gave suggestions of other places to take recycling. There were also many forms of recycling.
- David Burton Laverstock & Ford PC – the parish was interested in the mission to become self sufficient in food. You could measure the amount of food coming off the land. A number of parishes would be interested in what you are doing, would you be contacting parish councils? Answer: The best way to find out more would be to come to our event on 8 October.
- Heat recycling was taking place in buildings now, much like it was at the Health & Wellbeing centre, which was a fairly new building. Swimming pools and sports places were a great user of energy, so it was better to recycle it as well as use it. Double glazing was another way to save energy, it was important to get the message out to households that they can save money. Answer: Yes this is what we are about, so if you come on 8 Oct you will find out more.

Paul Vinyard – Leisure Operations Manager added that the pool had a heat and power combined unit and the pools being a big drain on utilities run on a UV (Ultra Violet) unit which meant that the consumption of chemicals reduced up to 60%.

- Cllr Douglas thanked the Group for its work, adding that it was really encouraging to have a group of people thinking far and wide and achieving manageable things. The Board would invite the Cabinet Member to discuss Churchfields HRC opening hours in relation to the charities being charged. Answer: The Board supported this request.

Action: CEM to invite the relevant Cabinet Member to attend a future meeting.

- Is Transition City a registered charity Answer: No its something people don't understand about Community Interests Companies (CIC's) we are not a charity, we are similar but we don't have a registered number.

The Chairman thanked Mike for his presentation adding that he felt it was excellent for people to drive what was important to them.

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Local Youth Network

The Community Engagement Manager gave feedback from the last LYN management meeting held on Thursday 8 September, as detailed in the paper circulated at the meeting.

The group met to consider a number of applications and matters arising since its last meeting. The matters arising included:

- (a) A suggestion to update the list of positive activities on offer in Salisbury for young people that was compiled a year before. The group agreed that this would be a useful thing to do
- (b) that the local youth network should be involved in the 1st December event being organised to look at refreshed data from the Joint Strategic Assessment for Salisbury
- (c) The need to recruit some younger members onto the Local Youth Network Management Group

The group's main points and recommendations arising from discussion of the grant applications included:

1. Snare Drum Construction Course by The Sound Emporium

We noted that this application had been withdrawn

2. Sustainable Salisbury Event by Transition City

We thought this to be a very interesting application, and in particular liked the idea that this would help to raise the profile of sustainability in Salisbury with young people in mind. However, we also felt that as the event was one for all ages, and that it was difficult to quantify just how many 11-19 year olds would be actively and positively engaged, that we could only really justify a **recommendation of £600** for the event.

We were very interested to hear of the plans to set up a youth group or team as part of the Transition City CIC, and we welcome further information on this when these plans have been shaped a little more

3. Harnham Junior Football Club

We felt it appropriate to contribute to this application, despite the fact that it would not be open to 11-19 year olds when it first sets up. We note that the applicant intends to open up the membership to over 10 year olds in the future and welcome these plans. We **recommend a contribution of £564** from Youth Budget.

4. Diwali Function 15 Oct – Indian Community of Salisbury

Again, the group is very much in support of this application, but felt that as only 40 – 50 11-19 year olds were estimated to attend and benefit from the positive activities offered at this event (out of an overall estimate of 220), the contribution from the Youth Budget should reflect that by **recommending £500**.

5. Upcycling@Alabare

This was felt to be a very worthwhile project, particularly bearing in mind its emphasis on using the project to help people struggling to engage in society, work and positive activities to build practical skills, social skills and experience with accreditation that could help them secure a more positive future. Again however, the group felt that as the project was not entirely designed to benefit 16-19 year olds but other older age groups also, **the recommendation to the board is to grant £2,450** from the Youth Fund.

The Board noted the update and considered the recommendations.

Decision

The Salisbury Area Board approved the recommendations of the LYN Management Group and awarded funding from the LYN budget as detailed below:

- 1. Sustainable Salisbury Event by Transition City - £600**
- 2. Harnham Junior Football Club - £564**
- 3. Diwali Function 15 Oct – Indian Community of Salisbury - £500**
- 4. Upcycling@Alabare - £2,450**

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Partner and Community Updates

Salisbury City Council

City Clerk, Reg Williams gave an update which included:

- The asset transfer was proceeding, it was hoped to be signed off in the next few weeks.
- Two Heritage Days had taken place on Thursday and Friday the previous week where various buildings were opened to the public for tours. These included St Clements Church yard, Devizes Road Chapel and areas in the Guild Hall. This event saw over 200 people visit the usually closed sites.
- The deadline for carnival entries was the end of the month.
- The Harnham bunker project had now begun and would continue over the next few months.
- On 23 September the Adlam Stone would be laid at a ceremony from 9.30 – 12noon.
- The Salisbury Flood Plan was due to be adopted on 26 September, after some final work to complete it next week. This had attracted some national interest, as Salisbury was the only city of its size that had a formal flood plan.

Questions and comments were then taken, these included:

- Could local residents participate in the flood plan? Answer: Yes as well as Councillors, there would be a number of residents who would be trained as wardens, if anyone was interested they could contact Reg.
- The Chairman added that at some point Salisbury would flood, so the more wardens the better. Some integration work with Laverstock & Ford around transportation was also required.
- Who owned the CCTV for Salisbury, and who managed it? Answer: CCTV did not exist at present. Wiltshire Council had appointed a new contractor to implement a new system. Installation of new cameras would begin soon, each one would go live as soon as it was installed, it was

thought that there would be a service from about 6 weeks time.

- Could the duties of a Flood Warden be made available so that people understood what was entailed with the role? Answer: Wiltshire Council did have a job description but it is not onerous, it could be added to the minutes for reference. The SCC website had the job specification also.

Laverstock & Ford Parish Council (L&F)

David Burton gave an update which included:

- A Flood Plan and Wardens were place. The parish was available to liaise with WC on this.
- A former proposal from the developers regarding dumped spoil had been successfully been turned back which would result in the green space being released on the 150 person moving in.
- Wiltshire Council Cabinet had approved L&F as the nominee for the new Country Park. Negotiations would take place to make sure they get the best deal for the community.
- A showcase event would be put on for members moving from Salisbury to the L&F parish.

Questions and comments were then taken, these included:

- When did you expect to see the Country Park up and running? Answer: This would depend on negotiations but it was hoped that we would take ownership late autumn. Part of the spoil on the other site meant that we would not take that over until next spring.
- What about people parking on Milford Hill if they live that end? Answer: There were two small car parks in the design and a large amount of parking right next to the park; however we would encourage cycling and walking to the Country Park.

Dorset and Wiltshire Fire Service

District Commander; Louis Minchella circulated a written report and gave an update which included:

- Station and staff continued to liaise with public at events.
- In mid August a Salamander course had taken place, all who attended completed and passed. Further courses would take place in and around Salisbury as well as other parts of Wiltshire.
- All staff had now completed the dementia awareness training, this had been very worthwhile.
- Well and warm checks could now get underway as the new forms and paperwork had arrived.
- With regards to false alarms, the crews never get called to a false alarm, as every shout was considered as real until they arrive and assess the situation. There had been 2000 since April across Wiltshire. There were

numerous reasons for alarms being set off. Commercial business were responsible for making sure they had suitable emergency procedures.

- At next meeting Louis would supply data on false alarm alarms.
- Chimney fires were on the up this time of year, please advise anyone with an open fire to get it professionally swept.

Questions and comments were then taken, these included:

- Could you tell us what percentage of your daily trips out do the 6 false alarms a day work out at? Answer: since 1st April there had been 124 false alarm call outs for the whole time appliance, over the whole year that is probably about 30%.
- The Council has installed new doors to their properties, during a recent incident where an elderly man fell inside his home, there was difficulty in gaining access to him. For fires could there be an assessment of these doors to see if there were access issues? Answer: I can look at this if I have more details. The Chairman noted that as this was also a housing issue he would provide the contact for the Officer.
- With the Salamander scheme were you still able to get referrals now there were no longer any Youth Officers? Answer: The Employment Service fund 6 courses for the year, local schools refer in and they choose who should attend. After Christmas one aimed at all of secondary schools would take place.
- Could the Area Board assist in any way to inform people about how to reduce the number of false alarms, as the Health & Wellbeing Group might be able to assist in this? Answer: We just had a business week where safety staff were on hand to give advice, for domestic premises the Well and Warm initiative was the best way.
- It would be a good idea to have an open day to advise residents on how to maintain their detectors. Answer: A Safe and Well visit takes into account all of the individualities in people's homes; and was a bespoke service with specific advice.
- Karen added that the Health and Wellbeing Centre was headquarters to the Dorset and Wiltshire Fire Service, so this enabled opportunities to display information in the building.
- Salisbury currently had vacancies and would be holding a recruitment drive. Louis urged anyone interested to attend on 26th Sep 7 – 9pm. People could have a go at some of the tests and ask real fire-fighters what it was like.

Community Engagement - Karen Linaker

Karen had been in conversation with Salisbury museum regarding the 11 -18

year olds free art classes which would feed into an exhibition at the Centre next year. Leaflets were circulated at the meeting.

The Road to Rio sporting challenge had seen 200 people in Salisbury sign up to the initiate and travel 23k kilometres. St Marks primary were at the top of that for achievement.

A walking festival had been held during the first week in September. This was a big success with some members from Salisbury Shop mobility taking part in a walk along town path.

An Older Peoples event was planned for 27 September. Volunteers for the older people's cafe were urged to come forward.

On 28 September a Wiltshire Council Budget consultation event would be held at City Hall.

On 2 October there would be another Cycle Wiltshire event at the Centre, with opportunities to take part in rides of 83m 46m 10m, with a fun day. There had been a huge response to the Salisbury Refuge families who had recently settled in the community, with over 30 volunteers registering to help them.

Health & Wellbeing Group

Councillor John Walsh updated on the work of the H&WB group and urged other fellow Councillors to join him on the cycling event on 2nd October. Adding that it was important to encourage health in the community, by putting on activities. The Group did have funding, this year it had been awarded to mainly older peoples projects, however he urged people to get in touch if they had ideas of other groups which might benefit from future funding next year.

A community transport vehicle had been set up to come to the centre on a Thursday. It had been suggested that this day was not most suitable for those that might use the service, so a trial of the service on Mondays would take place for a year.

Police

Sector Inspector; Pete Sparrow gave a presentation on the new Community Police team and showed a DVD. To view the video click on the link: [here](#).

Pilot areas had started in Sep last year. The Salisbury area would start on 17 Oct from the South hub, with the Neighbourhood Policing team (NHP) working together under Inspector Sparrow.

Officers would be able to take ownership of an entire case, working out in their areas to complete reports using mobile technology, thus saving them time.

The NHP team structure had been a fundamental part of policing for past 10

years. PCSOs now had greater responsibility and had the role of a Community Beat officer, talking to people in the community.

Officers would still have the beat responsibility, and would be allocated areas which when not dealing with issues they would be back on beat in those areas.

Special constables were still in the community and there would be a recruitment drive to increase their numbers.

It was recognised that there was still a gap, however the Community Coordinators would act as a central point of contact ensuring information was available when needed.

A control strategy was in place to try and assess what the greatest risk and threats to our communities were.

Planning did not allow the Police to operate out of Bourne Hill 24/7, Planning review was coming up for review.

Update on graffiti

There had been a notable rise in last 3 months of graffiti – initials of PK. Officer Darcy had taken on the task of recording as many of these as she could. Pete urged anyone who saw new graffiti to report it. Graffiti was a broken window syndrome, in that if we ignore it, it would become a bigger problem and common place.

To report graffiti, the police needed a photo of the site and the date it appeared so that it could be tracked by any possible CCTV in the area. However it was then down to the community to clean it. If the issue was publicised in the press it gave the culprits what they need.

Comments and questions were then received, these included:

Michael Pope SCC – Saw no problem with the model as outlined but there was an issue with planning application. The application had been discussed by SCC where there had been concern over lack of consultation over this move. The original plan was to move in to the Health & Wellbeing centre, why change that plan? Answer: You need to refer that to the PCC as we are in charge of staff and not the estate.

Action: The Board would invite the PCC to meet with them, either privately or publicly, regarding the move to Bourne Hill.

Dave L&F – Our parish was worried about the cut backs and the impact of those on our community, so we discussed the matter at a meeting where we tried to think of ways we would be able to remain in contact with you. With regards to the graffiti, in our area we see a lot of it on the train bridges; however Network Rail were funny over its bridges. Answer: PCSOs had flexibility and should be able to make themselves available to come to most PC meetings when required. However it was not feasible for them to be at every one. With regards to the

bridges, the public was not advised to climb up and clean off graffiti.

Colin Duller felt that self praise was no recommendation at all. As a resident of Essex Square, he and other residents wanted peace and quiet. Some other residents had mental health issues and caused disruption. He would like to see the same style of police reporting as was in the Valley News repeated in the Journal for Salisbury people. Answer: Issues such as these are community issues; with partnership working we can look at how best we can address them. Some of the people in Essex square had been removed with removal orders.

Tom Corbin SCC – Serious crime figs were often referred to in these briefs, did you have any comment relating to the increase in serious crime reported in the journal? Answer: There had not been an increase of crime in Salisbury, it had been in the boundaries expect for the summer months. There had been a rise in robbery, with 14 reported last year, and a figure of approximately 17 reported by last week already this year. Whether or not that was directly related to no CCTV presence or issues around drug use or crime it was difficult to say. However there was also a high detection rate. The culprits were being caught and locked up.

With the new model going live from 17 October, how would that be affected if your application on the 26 November was refused? Answer: Yes we would continue to work from Bourne Hill however the shift aspect would work from Amesbury as their base.

Cllr Hoque was not very comfortable with this as he had been contacted by several residents around the Bourne Hill area who were concerned over an increase in police cars travelling through a high density area at speed, causing issues for residents. Had you thought of any other alternatives? Answer: As this was an estate issue, the question would need to be put to the PCC. However, the team did not need to use blue lights around 20mph zone areas, unless there was a specific need to put the siren on to alert people of danger, then they would be driving within the speed limits. Alternatives would be to move the entire policing team out of the city. This would result in seeing police officers less than you did now.

Cllr Douglas noted her surprised that as an Area Board member they had not been formally invited to discuss this and invite PCC to come to us. The presentation was all happy, you have been honest that you were tight on staff, I would like some indication on how this was going to work, it would be helpful to have a contact as who is our point of contact was. Answer: Without the resource we cannot address the demand. A recruitment drive on course, the hope was that this will address the need. Once I am able to release the contacts for the areas I will.

Cllr Walsh noted that when he walked his ward, he met mainly older people who liked to see police on the beat, what should I advise those people and what was realistic? Answer: They needed to get to know their PCSOs they were the ones

who were there trying to engage with the community. He urged the Cllrs to let them know where would be best areas for them to touch down, where could they use the toilet and where can they stop and carry out work. Please all come back to Karen with a suggested list of Touch Down points.

Cllr Tomes noted that when the public saw graffiti it created a perception that there was a failing from the police. He appreciated that it was not the greatest priority, but it did affect people's views. Answer: This was a serious act and it was being looked at so hope to be able to come back and give an update report at the next meeting. Catching people takes a lot of luck.

Cllr Rogers agreed that Angus Macpherson should attend a future Area Board to discuss the Estate issues. In addition he noted that there had been a member of the public out taking many photos and reporting these graffiti sites, but that this person had not yet had any contact from the Officer on the case.

Answer: The assistance of that member of the public had been very helpful, the Officer would be in touch. There was a lot of work going on in the background. There was one officer who worked a shift pattern, he would ask her to make contact.

When graffiti was reported via the Wiltshire app did it get fed through to the police? Answer: No. Cllr Clewer would take this back and have the issues fed back to the police.

Cllr Dalton asked who was responsible for cleaning the graffiti off? Answer: The Chairman responded that it was down to owner of the property and if owned by WC then down to them. Cllr Walsh noted that due to a lack of funding only areas being removed were those where offensive writing had been left.

Has there been an increase in race hate crime post Brexit across Salisbury and Wiltshire? Answer: According to our figures, there had not been any significant rise, numbers of hate crimes or incidents were at such low levels that it was difficult to assess. There had been a small rise, mostly in the Swindon area.

10

Area Board Funding

Councillor Initiatives

The Chairman explained that the Board had previously considered an initiative for painting the market place toilets. A public consultation survey had been carried out. This indicated a lack of public support for the toilets to be painted and instead showed that preference was for them to be left as they were.

The Chairman asked the Board to consider a way forward with this initiative.

Questions and comments included:

- If the public have indicated they did not want the toilets painted then we

should listen.

- Who owned the toilets? Answer: The toilets were part of an asset transfer of buildings to be taken on by SCC.
- Cllr Dalton noted that he had brought this initiative to the Board on 12 May. He was disappointed that this was now being reconsidered, and asked whether every future project would be subject to a public consultation? Answer: The original decision made on 12 May was subject to a set of conditions which is why the public survey was carried out in this instance.

The Chairman put forward the motion to withdraw the funding from this initiative due to public feedback arising from the consultation, which had indicated the painting of the toilets was not supported by those who responded. This was seconded by Cllr Douglas.

Decision

Salisbury Area Board agreed to withdraw the funding awarded to the Market Square toilet painting initiative at the May meeting due to the public feedback.

Community Area Grants

The Board considered 4 Community Area Grant applications as attached to the agenda. Applicants present were invited to speak in support of their application. Following debate the Councillors voted on each application.

Decision

Harnham FC was awarded £360 (in addition to £564 awarded from the LYN budget) towards new goal posts.

Reason – The application met the Community Area Grants Criteria 2016/17.

Decision

The Indian Community of Salisbury was awarded £1,000 (in addition to £500 awarded from the LYN budget) towards Diwali function on 15.10.16.

Reason – The application met the Community Area Grants Criteria 2016/17.

Decision

Alabare was awarded £2,450 (in addition to £2,450 awarded from the LYN budget) towards Upcycling@Alabare initiative.

Reason – The application met the Community Area Grants Criteria 2016/17.

Decision

The application from the Royal British Legion was refused.

Reason – The Board felt that the Health & Wellbeing budget could not be used to support this project.

11	<p><i>NB: The CEM would work with the organisers to contact the Journal and Spire FM to ask if they would promote it free of charge.</i></p> <p><u>Delegation to Community Engagement Manager</u></p> <p>The Board considered the recommendation of delegation to Community Engagement Manager as detailed in the agenda.</p> <p><u>Decision</u> The Salisbury Area Board agreed that in order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.</p> <p>Decisions taken between meetings would be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband would also be kept informed of any such decisions.</p>
12	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 10 November 2016, 7.00pm at City Hall Salisbury.</p>